



www.hsmgr.org

616-485-7594

EIN-47-2663

ACCOUNTANT

- Help with Excel sheet
- Help set up budget
- 990 form

LAWYER

- Draw up HSM client guidelines
- Draw up non-discriminatory policy
- Board liability

ADVISORY COMMITTEE

- Meet 3x a year
- Monthly updates to respond to
- Financial commitment to donate &/or raise
- Plan next steps

SOCIAL WORKER

- Direct clients to proper social service agencies
- Any other recommendations
- Probably 5 hours max/week

DIGITAL MEDIA MARKETER

- Develop monthly marketing campaign
- Design posts
- Set up dashboard

PHOTOGRAPHER/VIDEOGRAPHER

- Photograph HSM events
- Produce videos for marketing
- Produce interview type videos
- Facebook live events

FUNDRAISER

- Help with special events
- Help with corporate sponsorships
- Online fundraising

WORD PRESS WEBSITE UPDATES

- HSM writes monthly blogs, emails to you.
- Also, incorporate key words for Google search.

Hope for Single Moms helps moms and children dream.

Your donation helps those dreams come true.

Thank You!