



## CLIENT QUALIFICATIONS

### 1. **Must be a US citizen, at least 18 years old and single.**

- High school diploma or GED. Submit a copy.
- No drug addictions. Willing to submit to drug screening.
- No outstanding debt. Fill out a financial need worksheet.
- Reliable transportation.
- Willing to work with a mentor.
- Need to sign a client contract.

### 2. **Pregnant or have at least 51+% custody of your child(ren).**

Each child we help you with needs to be living with you. We need to see each dependent's birth certificate.

### 3. **Living in West MI.**

**Stable housing.** Not living with a boyfriend.

- **For rental assistance**, we need the first page and signature page of the lease agreement.
- If utility assistance is needed, obtain from the Salvation Army.

### 4. **Acceptance into a college or trade program and have at least one year left.**

- Need an Enrollment Verification Letter and School transcript.
- Letter must be on school letterhead; it can be obtained from the registration office or student accounts office.

### 5. **For childcare assistance**, a letter from the childcare provider verifying the following:

- they are a licensed childcare provider,
- child(ren)'s name,
- child(ren)'s enrollment,
- and weekly tuition rate.